

**SPECIFICATIONS: APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY, INSTALL (IMAGING), AND DELIVER 275 LAPTOPS AS PER SITA RFB740/2020**

## 1. PURPOSE

The purpose of this document is to appoint a service provider to supply, install (imaging) and deliver 275 laptops to SASSA Head Office as per SITA RFB740/2020.

## 2. SCOPE OF THE BID

The service provider to supply, install (imaging) and deliver 275 Laptops according to specifications as follows:

### 260 Laptop Specification

**Instruction to bidders:** Indicate compliance (YES/NO) to each requirement as per the table below, noting that should the bidder not tick any or tick both (YES and NO) of the comply columns, your bid will be disqualified and not evaluated further.

260 Laptop Specification		Comply		Comments if any
		YES	NO	
<b>Display</b>	14" WUXGA (1920 x 1200), IPS, Anti-Glare, Non-Touch, 45%NTSC, 300 nits, 60Hz, Black			
<b>Processor</b>	AMD Ryzen™ AI 7 PRO 350 Processor (2.00 GHz up to 5.00 GHz)			
<b>Memory</b>	32 GB LPDDR5X-8533MT/s (Soldered)			
<b>Operating System</b>	W11 Pro			
<b>Graphics</b>	Integrated Graphic			
<b>Audio</b>	<ul style="list-style-type: none"> <li>High Definition (HD) Audio</li> <li>Stereo speakers, 2W x2, Dolby Atmos</li> <li>Dual-microphone array, far-field, Dolby Voice</li> </ul>			
<b>Network</b>	Integrated Gigabit Ethernet			
	5G Sub-6 GHz with embedded eSIM			
	MediaTek Wi-Fi 7 MT7925 2x2 BE & Bluetooth® 5.4			

260 Laptop Specification		Comply		Comments if any
		YES	NO	
<b>Storage HDD</b>	512 GB SSD M.2 2280 PCIe Gen4 TLC Opal			
<b>Connection and Ports</b>	<ul style="list-style-type: none"> <li>• 1x USB-A (USB 5Gbps / USB 3.2 Gen 1)</li> <li>• 1x USB-A (USB 5Gbps / USB 3.2 Gen 1), Always On</li> <li>• 2x USB-C (Thunderbolt 4 / USB4 40Gbps), with USB PD3.1 &amp; Display Port 2.1</li> <li>• 1x HDMI 2.1, up to 4K/60Hz</li> <li>• 1x Headphone / microphone combo jack (3.5mm)</li> <li>• 1x Nano-SIM card slot (WWAN support models)</li> </ul>			
<b>Security</b>	<ul style="list-style-type: none"> <li>• Enabled Discrete TPM2.0</li> <li>• Kensington “or equivalent” Nano Security Slot, 2.5 x 6 mm</li> <li>• Ultrasonic Human Presence Detection</li> <li>• IR camera for Windows Hello (facial recognition)</li> </ul>			
<b>BIOS Customizations and Imaging</b>	<ul style="list-style-type: none"> <li>• SASSA Logo on BIOS start up,</li> <li>• Laptops should be loaded with standard SASSA software (to be provided by SASSA).</li> <li>• BIOS Absolute Enabled.</li> </ul>			
<b>Camera and Video Support</b>	5MP RGB+IR with Microphone and Privacy Shutter			
<b>Keyboard</b>	Backlit Keyboard Black US International with Copilot key			
<b>Battery</b>	3 Cell Rechargeable Li-ion 58Wh			
<b>Power Adapter (x 2 for each laptop, meaning there should be 520 power adapters)</b>	65W USB-C 90% PCC 3pin AC Adapter - ZAF			
<b>Dimensions</b>	<ul style="list-style-type: none"> <li>• 313.6 x 219.4 x 11.43/16.4 (front/rear), 19.75 (maximum) mm.</li> <li>• 12.35 x 8.64 x 0.45/0.65 (front/rear), 0.78 (maximum) inches</li> </ul>			
<b>Weight</b>	Starting at 1.30 kg (2.86 lbs)			
<b>Warranty</b>	3-year Premier Support, NBD Onsite Repair			
<b>Carry Case</b>	Laptop Bag			

## 15 Laptop Specification

**Instruction to bidders:** Indicate compliance (YES/NO) to each requirement as per the table below, noting that should the bidder not tick any or tick both (YES and NO) of the comply columns, your bid will be disqualified and not evaluated further.

15 Laptop Specification		Comply		Comments if any
		YES	NO	
<b>Display</b>	16" WUXGA (1920 x 1200), IPS, Anti-Glare, Non-Touch, 45%NTSC, 400 nits, 60Hz			
<b>Processor</b>	Intel® Core™ Ultra 9 285H vPro® Processor (E-cores up to 4.50 GHz P-cores up to 5.40 GHz)			
<b>Memory</b>	32 GB DDR5-5600MT/s (SODIMM) - (2 x 16 GB)			
<b>Operating System</b>	W11 Pro			
<b>Graphics</b>	NVIDIA RTX PRO™ 1000 Blackwell Laptop GPU 8GB GDDR7			
<b>Audio</b>	<ul style="list-style-type: none"> <li>High Definition (HD) Audio</li> <li>Stereo speakers, 2W x2, Dolby Atmos</li> <li>Dual-microphone array, far-field, Dolby Voice</li> </ul>			
<b>Network</b>	Integrated Gigabit Ethernet			
	5G Sub-6 GHz with embedded eSIM			
	Intel® Wi-Fi 7 BE201 2x2 BE & Bluetooth® 5.4			
<b>Storage HDD</b>	1 TB SSD M.2 2280 PCIe Gen4 TLC Opal			
<b>Connection and Ports</b>	<ul style="list-style-type: none"> <li>1x USB-A (USB 5Gbps / USB 3.2 Gen 1)</li> <li>1x USB-A (USB 5Gbps / USB 3.2 Gen 1), Always On</li> <li>2x USB-C (Thunderbolt 4 / USB4 40Gbps), with USB PD3.1 &amp; Display Port 2.1</li> <li>1x HDMI 2.1, up to 4K/60Hz</li> <li>1x Headphone / microphone combo jack (3.5mm)</li> <li>1x Nano-SIM card slot (WWAN support models)</li> </ul>			
<b>Security</b>	<ul style="list-style-type: none"> <li>Enabled Discrete TPM2.0</li> <li>Kensington "or equivalent" Nano Security Slot, 2.5 x 6 mm</li> <li>Ultrasonic Human Presence Detection</li> <li>IR camera for Windows Hello (facial recognition)</li> </ul>			

15 Laptop Specification		Comply		Comments if any
		YES	NO	
<b>BIOS Customizations and Imaging</b>	<ul style="list-style-type: none"> <li>SASSA Logo on BIOS start up,</li> <li>Laptops should be loaded with standard SASSA software (to be provided by SASSA).</li> <li>BIOS Absolute Enabled.</li> </ul>			
<b>Camera and Video Support</b>	5MP RGB+IR with Microphone and Privacy Shutter			
<b>Keyboard</b>	Backlit Keyboard Black US International with Copilot key.			
<b>Battery</b>	3 Cell Rechargeable Li-ion 75Wh			
<b>Power Adapter</b>	100W USB-C Slim 90% PCC 3pin AC Adapter – ZAF			
<b>Warranty</b>	3-year Premier Support, NBD Onsite Repair			
<b>Carry Case</b>	Laptop Bag			

### 3. PRICING TEMPLATE

3.1 It is highly advisable that bidders follow the templates below for proper bid evaluation.

260 Laptop Specification		Quantity	Unit Price	Vat	Price incl VAT
<b>Display</b>	14" WUXGA (1920 x 1200), IPS, Anti-Glare, Non-Touch, 45%NTSC, 300 nits, 60Hz, Black	260			
<b>Processor</b>	AMD Ryzen™ AI 7 PRO 350 Processor (2.00 GHz up to 5.00 GHz)				
<b>Memory</b>	32 GB LPDDR5X-8533MT/s (Soldered)				
<b>Operating System</b>	W11 Pro				
<b>Graphics</b>	Integrated Graphic				
<b>Audio</b>	<ul style="list-style-type: none"> <li>High Definition (HD) Audio</li> <li>Stereo speakers, 2W x2, Dolby Atmos</li> <li>Dual-microphone array, far-field, Dolby Voice</li> </ul>				
<b>Network</b>	Integrated Gigabit Ethernet				

260 Laptop Specification		Quantity	Unit Price	Vat	Price incl VAT
	5G Sub-6 GHz with embedded eSIM				
	MediaTek Wi-Fi 7 MT7925 2x2 BE & Bluetooth® 5.4				
<b>Storage HDD</b>	512 GB SSD M.2 2280 PCIe Gen4 TLC Opal				
<b>Connection and Ports</b>	<ul style="list-style-type: none"> <li>1x USB-A (USB 5Gbps / USB 3.2 Gen 1)</li> <li>1x USB-A (USB 5Gbps / USB 3.2 Gen 1), Always On</li> <li>2x USB-C (Thunderbolt 4 / USB4 40Gbps), with USB PD3.1 &amp; Display Port 2.1</li> <li>1x HDMI 2.1, up to 4K/60Hz</li> <li>1x Headphone / microphone combo jack (3.5mm)</li> <li>1x Nano-SIM card slot (WWAN support models)</li> </ul>				
<b>Security</b>	<ul style="list-style-type: none"> <li>Enabled Discrete TPM2.0</li> <li>Kensington “or equivalent” Nano Security Slot, 2.5 x 6 mm</li> <li>Ultrasonic Human Presence Detection</li> <li>IR camera for Windows Hello (facial recognition)</li> </ul>				
<b>BIOS Customizations and Imaging</b>	<ul style="list-style-type: none"> <li>SASSA Logo on BIOS start up,</li> <li>Laptops should be loaded with standard SASSA software (to be provided by SASSA).</li> <li>BIOS Absolute Enabled.</li> </ul>				
<b>Camera and Video Support</b>	5MP RGB+IR with Microphone and Privacy Shutter				
<b>Keyboard</b>	Backlit Keyboard Black US International with Copilot key				
<b>Battery</b>	3 Cell Rechargeable Li-ion 58Wh				
<b>Power Adapter (x 2 for each laptop, meaning there should be 520 power adapters)</b>	65W USB-C 90% PCC 3pin AC Adapter - ZAF				
<b>Dimensions</b>	<ul style="list-style-type: none"> <li>313.6 x 219.4 x 11.43/16.4 (front/rear), 19.75 (maximum) mm.</li> </ul>				

260 Laptop Specification		Quantity	Unit Price	Vat	Price incl VAT
	<ul style="list-style-type: none"> <li>12.35 x 8.64 x 0.45/0.65 (front/rear), 0.78 (maximum) inches</li> </ul>				
<b>Weight</b>	Starting at 1.30 kg (2.86 lbs)				
<b>Warranty</b>	3-year Premier Support, NBD Onsite Repair.				
<b>Carry Case</b>	Laptop Bag	260			
<b>TOTAL PRICE INCL VAT</b>					

15 Laptop Specification		Quantity	Unit Price	Vat	Price incl VAT
<b>Display</b>	16" WUXGA (1920 x 1200), IPS, Anti-Glare, Non-Touch, 45%NTSC, 400 nits, 60Hz	15			
<b>Processor</b>	Intel® Core™ Ultra 9 285H vPro® Processor (E-cores up to 4.50 GHz P-cores up to 5.40 GHz)				
<b>Memory</b>	32 GB DDR5-5600MT/s (SODIMM) - (2 x 16 GB)				
<b>Operating System</b>	W11 Pro				
<b>Graphics</b>	NVIDIA RTX PRO™ 1000 Blackwell Laptop GPU 8GB GDDR7				
<b>Audio</b>	<ul style="list-style-type: none"> <li>High Definition (HD) Audio</li> <li>Stereo speakers, 2W x2, Dolby Atmos</li> <li>Dual-microphone array, far-field, Dolby Voice</li> </ul>				
<b>Network</b>	Integrated Gigabit Ethernet				
	5G Sub-6 GHz with embedded eSIM				
	Intel® Wi-Fi 7 BE201 2x2 BE & Bluetooth® 5.4				
<b>Storage HDD</b>	1 TB SSD M.2 2280 PCIe Gen4 TLC Opal				
<b>Connection and Ports</b>	<ul style="list-style-type: none"> <li>1x USB-A (USB 5Gbps / USB 3.2 Gen 1)</li> <li>1x USB-A (USB 5Gbps / USB 3.2 Gen 1), Always On</li> </ul>				

15 Laptop Specification		Quantity	Unit Price	Vat	Price incl VAT
	<ul style="list-style-type: none"> <li>2x USB-C (Thunderbolt 4 / USB4 40Gbps), with USB PD3.1 &amp; Display Port 2.1</li> <li>1x HDMI 2.1, up to 4K/60Hz</li> <li>1x Headphone / microphone combo jack (3.5mm)</li> <li>1x Nano-SIM card slot (WWAN support models)</li> </ul>				
<b>Security</b>	<ul style="list-style-type: none"> <li>Enabled Discrete TPM2.0</li> <li>Kensington "or equivalent" Nano Security Slot, 2.5 x 6 mm</li> <li>Ultrasonic Human Presence Detection</li> <li>IR camera for Windows Hello (facial recognition)</li> </ul>				
<b>BIOS Customizations and Imaging</b>	<ul style="list-style-type: none"> <li>SASSA Logo on BIOS start up,</li> <li>Laptops should be loaded with standard SASSA software (to be provided by SASSA).</li> <li>BIOS Absolute Enabled.</li> </ul>				
<b>Camera and Video Support</b>	5MP RGB+IR with Microphone and Privacy Shutter				
<b>Keyboard</b>	Backlit Keyboard Black US International with Copilot key.				
<b>Battery</b>	3 Cell Rechargeable Li-ion 75Wh				
<b>Power Adapter</b>	100W USB-C Slim 90% PCC 3pin AC Adapter – ZAF				
<b>Warranty</b>	3-year Premier Support, NBD Onsite Repair.				
<b>Carry Case</b>	Laptop Bag	15			
<b>TOTAL PRICE INCL VAT</b>					
<b>TOTAL BID PRICE INCL VAT</b> (For the 275 laptops)					

**NB: All bidders are requested to submit quotations in South African Rand (ZAR) currency inclusive of VAT. All pricing must be firm and valid for a minimum of 90 days from closing date of the bid.**

#### **4. DELIVERY ADDRESS**

SASSA Head Office  
SASSA House  
501 Prodinsa Building  
Corner Steve Biko and Pretorius Street  
Pretoria  
Arcadia

#### **5. BID EVALUATION METHOD**

- 5.1. Bid proposals will be evaluated in terms of the 80/20 preferential scoring system. Proposals will be evaluated as follows:

Stage 1: Phase 1: Special conditions  
Stage 1: Phase 2: Administrative Compliance  
Stage 2: Phase 1: Price and Specific Goals

5.2. **Stage 1: Phase 1: Special conditions**

- Only bidders accredited under RFB740/2020 and approved for Gauteng Province are eligible to bid.
- The laptops must be SITA-certified in line with RFB 740/2020 engagement model and guidelines and bidders must submit the relevant product certificate as part of their response.
- Bidders must submit a signed letter from the distributor with contact details of the distributor, referencing the SASSA bid number indicating that the bidder is financially in good standing with the distributor, and that the bidder would be able to deliver the required laptops. The validity of the letter must be aligned to the validity period of the bid which is 90 days from closing date of the bid.

**NOTE: FAILURE TO SUBMIT THE ABOVE-REQUIRED DOCUMENTATION WILL INVALIDATE YOUR BID. SASSA WILL VERIFY THE ABOVE LETTERS AND INFORMATION AS PROVIDED BY THE BIDDERS.**



### 5.3. Stage 1 - Phase 2: Administrative Compliance

#### 5.3.1 Administrative Response Requirements

Bidders must submit the following documents:

- Fully completed and signed SBD forms.
- Proof of registration with CSD
- Valid SARS Tax Compliance Status PIN

**NOTE: FAILURE TO SUBMIT THE ABOVE-REQUIRED DOCUMENTATION MAY INVALIDATE YOUR BID.**

### 5.4. Stage 2 - Phase 1: Price and Specific Goals

5.4.1 This bid will be evaluated in terms of 80/20 preference point system.

#### EVALUATION CRITERIA ON PRICE AND SPECIFIC GOALS

Price and Specific Goals	100
Price	80
Specific Goals	20

#### Price

$$Ps = 80 \left( 1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

Preference points will be awarded to a bidder for attaining the specific goals in accordance with the table below:

<b>Specific Goals</b>	<b>Number of points (80/20)</b>
B-BBEE Status Level 1 - 2 contributor with at least 51% black women ownership	20
B-BBEE Status Level 3 - 4 contributor with at least 51% women ownership	18
B-BBEE Status Level 1 - 2 contributor with at least 51% black youth or disabled ownership	16
B-BBEE Status Level 1 - 2 contributor	14
B-BBEE Status Level 3 - 8 contributor with at least 51% youth or disabled ownership	12
B-BBEE Status Level 3 - 4 contributor	8
B-BBEE Status Level 5 - 8 contributor	4
Others (Non-Compliant)	0
<b>Note: In the event of a bidder claiming more than one specific goal category, SASSA will allocate points based on specific goal with the highest points.</b>	

- Bidders should submit a B-BBEE verification certificate from a verification agency accredited by the South African National Accreditation System (SANAS) and/or CSD MAAA number and/or a sworn affidavit indicating the percentage of all shareholders and signed by the commissioner of oaths, all the company shareholders and/or owners.
- Failure to submit the required documents shall be interpreted to mean that preference points for specific goals are not claimed.

## **6. BID SUBMISSION REQUIREMENTS**

6.1 Bidders must submit a physical document through the Tender Box at the stipulated address and are encouraged to submit an electronic duplicate via the e-Tender Portal. The content of both the physical and electronic proposals submitted by the bidders must be the same and any discrepancies will lead to

disqualification. No cloud-based links, email submissions or externally hosted documents will be accepted.

## **7. BID ENQUIRIES**

- All questions and/or enquiries related to this bid, should be submitted in writing and addressed to the following email address: [Laptop2026@sassa.gov.za](mailto:Laptop2026@sassa.gov.za)
- No meetings or telephonic enquiries will be entertained or responded to.
- All questions and/or enquiries should be raised within 5 working days from the date of the bid advertisement. No questions and/or enquiries will be considered beyond that period.
- Responses will be provided within 8 working days from the date of the bid advertisement.

## **8. BID CONDITIONS**

- SASSA reserves the right not to accept the lowest quotations, as other aspects such as preference points will be considered.
- SASSA will not be held liable for any expenses incurred by the service provider in preparing and submitting the quotations.
- SASSA reserves the right to negotiate price with the preferred bidder.
- Late quotations will not be accepted.
- Bidders must quote according to the specifications, failure to do so will result in disqualification.
- ETA: 6 to 8 weeks from PO issue. Failure to deliver the laptops within 6 to 8 weeks after receipt of the purchase order will result in the order being cancelled without any notice.
- The General Conditions of the Contract stipulated in the General Conditions of Contract as issued by National Treasury shall apply.